In-State Travel Reimbursement Rates

Meals: Breakfast-$7.00, Lunch-$10.50, Dinner-$17.50

Breakfast: Travel must begin by 7:00 am

Lunch – 12:00 pm: Must be in travel 1 hr before and at least 1 hr after (must be in travel by 11:00 am and after 1:00 pm)

Dinner – 6:00 pm: Must be in travel 1 hr before and at least 1 hr after (must be in travel by 5:00 pm and after 7:00 pm)

Lodging Rate	
Date	**Rate**
1/1/2015	$74.70
10/1/2015	$80.10
10/1/2016	$81.90

Mileage Rate	
Date	**Rate**
1/1/2015	.575
1/1/2016	.54

In-State Lodging:

Maximum of ninety percent of the GSA rate for lodging in North Dakota plus applicable state and local taxes. As of October 1, 2016, the GSA rate for lodging in ND was $91, therefore the maximum amount that can be claimed is $81.90 plus applicable taxes ($91 x 90% = $81.90). The GSA will update their rates periodically during the biennium and the allowable lodging reimbursement will also change at that time. **See city/county rate exceptions on the following chart. (Note: Minot/Ward County is no longer considered an exception.) The amounts shown are 90% of the GSA rates and are the maximum state reimbursable rates that can be claimed, plus applicable state and local taxes. These rate exceptions are effective October 1, 2016.**

City	Counties	2016			2017								
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Dickinson/ Beulah	Stark, Mercer, Billings	96.30	96.30	96.30	96.30	96.30	96.30	96.30	96.30	96.30	96.30	96.30	96.30
Williston	Williams, Mountrail, McKenzie	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70